

# Banns of Marriage Application

**PLEASE NOTE:** Complete this form **for the parish church where you live** if you are getting married somewhere else.  
Please refer to the notes on the back of this form to help you complete it.

|  | Groom's Details              |                             | Bride's Details              |                             |
|--|------------------------------|-----------------------------|------------------------------|-----------------------------|
| Full Name  |                              |                             |                              |                             |
| Date of Birth†   |                              |                             |                              |                             |
| Current Address<br>(include town, county and postcode) |                              |                             |                              |                             |
| Email  |                              |                             |                              |                             |
| Which parish do you live in?††                         |                              |                             |                              |                             |
| Have you been married before?                          | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Is your previous partner still living?                 | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Have you ever been in a civil partnership?             | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Are either of you a foreign national?                  | Yes <input type="checkbox"/> | No <input type="checkbox"/> | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

For office use only:

## Dates for Publication of Banns

1st date  
2nd date  
3rd date

| Joint Details   |      |
|---|------|
| Are you related, or connected by marriage?<br>If so, how? |      |
| Which church are you getting married at?                  |      |
| On what date and time?                                    |      |
| Date  | Time |

I hereby certify that to the best of my belief the answers to the above questions are correct.  
I agree that the information contained in the form may be used as described below.

Signature

Signature

Date

Future Address

For the purposes of data protection law, the data controller is the Minister of the parish, .....  
..... and the PCC .....  
..... ("PCC"), who will use the information on this form to ensure that the legal requirements relating to the marriage are complied with and to make arrangements for your banns to be called.  
The Minister and PCC will only share the information with those who need to see it for those purposes.  
Your data may be stored on behalf of the Minister, or the PCC either on systems owned by the Archbishops' Council of the Church of England or other software. After your wedding, your church would love to keep in touch with you on anniversaries and to let you know about services and events that may interest you. If you are happy for the church to keep in touch with you in this way, please tick this box: ☐

## NOTES

† If either of you will not be 18 by the proposed date of the wedding, the priest will need to know whether the consent of parents or guardians has been obtained.

†† If you aren't sure which Church of England parish you live in, please enter your postcode into the search box on **[www.achurchnearyou.com](http://www.achurchnearyou.com)** and look for the church flagged "This is the parish church". If either or both of you live in a different parish from the church you're getting married at, you'll need to arrange for the banns to be read there, too.

A least seven days' notice is required before the first reading of banns.

Your vicar will let you know when your banns will need to be read. You might want to come to church to hear them read and you'd be very welcome.

September 2021



[yourchurchwedding.org](http://yourchurchwedding.org)

*Loving God,  
bless us as we plan our marriage.  
Amen.*



# Marriage by banns - Specified evidence



All couples wishing to be married in the Church of England by banns must provide original identification documents sufficient to evidence their nationality to the member of the clergy responsible for publishing the banns. We also need to see proof of your current address.

## Proof of UK/Irish Nationality or Settled Status for EU Nationals

### Option 1 – Passport, Certificate of Registration/Naturalisation/Evidence of Status

a valid (current) UK / Irish passport;

**OR** Certificate of Registration/Certificate of Naturalisation as a British Citizen from the Secretary of State plus proof of current use of name;

**OR** For those with Settled or Pre-Settled Status under the EU Settlement Scheme: A Share Code issued from **www.gov.uk/view-prove-immigration-status**. This code is valid for 30 days. Or an email to our Church Office from the church where the wedding will take place, confirming they have checked your status.

*If both of you can show us one of these documents, the only other thing we need is evidence of your current address. If not, you need to bring the documents described below.*

### Option 2 – for anyone without a passport and born before 01/01/1983

a UK birth certificate

**AND** proof of current use of name (see list below)

### Option 3 – for anyone without a passport and born on or after 01/01/1983

a full UK birth certificate (i.e. a birth certificate that shows parents' full names)

**AND** proof that one parent was a British National or proof that they had indefinite leave to remain in the UK at the time of the person's birth (e.g. parent's UK birth certificate from before 01/01/1983)

**AND** [if relying on the father as the British National] the parents' marriage certificate

**AND** proof of current use of name (see list below)

## Evidence of current address and current use of name

Please bring one of the following with your name and current address on it

- Utility bill (from last 3 months)
- Bank or Building Society statement (from last 1 month)
- Council Tax bill (from last 12 months)
- Mortgage Statement (from last 12 months)
- Current Residential Tenancy Agreement;
- Valid full UK Driving Licence or provisional Driving Licence.

### Change of name

If either of you has changed your name from that shown on any of the above documentation, you need to provide evidence of the change (e.g. deed poll, previous marriage certificate, decree absolute).

# Checklist for person completing the ID check for marriage banns

Name of Groom

Name of Bride

Date of wedding

## One of

- |   | Groom                    | Bride                    |
|---|--------------------------|--------------------------|
| 1 Valid UK/Irish Passport   | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 Certificate of Registration/Certificate of Naturalisation as a British Citizen  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 Evidence of Settled or Pre-Settled Status under the EU Settlement Scheme (if a Share Code is provided, please seek advice from our Vicar) | <input type="checkbox"/> | <input type="checkbox"/> |

## Or

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 4 UK Birth Certificate (before 01/01/1983) | <input type="checkbox"/> | <input type="checkbox"/> |
|--|--------------------------|--------------------------|

## Or

- |   |                          |                          |
|---|--------------------------|--------------------------|
| 5a UK Birth Certificate (on or after 01/01/1983)          | <input type="checkbox"/> | <input type="checkbox"/> |
| 5b Proof that parent was UK national at time of the birth | <input type="checkbox"/> | <input type="checkbox"/> |
| 5c Parents' marriage certificate (if applicable)          | <input type="checkbox"/> | <input type="checkbox"/> |

## Plus

- |   |                          |                          |
|---|--------------------------|--------------------------|
| 6 Proof of current use of name (passport or item from list) | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 Proof of current address                                  | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 Evidence of change of name (if applicable)                | <input type="checkbox"/> | <input type="checkbox"/> |

## Bride and Groom

I declare that the documents presented are original documents and relate to me.

Bride's signature

Groom's signature

## Minister conducting the check

I have seen the original documents listed above (and copies are attached) and am therefore satisfied that both Bride and Groom are Relevant Nationals for the purpose of the Marriage Act 1949 as amended by the Immigration Act 2014 and any subsequent legislation

Minister's name

Minister's signature

Date:

## Data protection act requirements

We keep our records relating to applications for banns securely for a period of 3 years and then destroy these papers.